

Master of Studies in Applied Criminology, Penology and Management: Supporting Documents

Below are details of the Course Specific Questions and other supporting information you will be asked to provide **before you can submit your application**. These are marked with an asterisk (*). References and transcripts can be provided either at the time of submitting your application or shortly after.

If you have any questions, please contact ICE Admissions: mst.admissions@ice.cam.ac.uk and we will be happy to help.

References

You will need to provide the details of two referees who can provide academic or professional references. You will be asked to provide e-mail addresses for your referees so that they can submit their reference via the online referencing system, so it is important for you to ensure that your referee is able to provide a reference for you before you submit your application form.

Your referees should be senior people acquainted with your work and able to comment on your professional experience and suitability to undertake the course. One of the referees should be a line manager or someone in a senior position in your agency.

The referee should describe how long they have known you and in what capacity as well as commenting on your suitability and commitment to the course.

If your referees are unable to use the online referencing system, or do not have e-mail addresses, please contact the ICE Admissions office for further assistance.

Transcripts

A transcript is a list of all the courses you have taken during a programme of study, with the result you obtained, and with the credit value if applicable.

If you are currently studying, please provide a transcript listing the courses taken during your programme of study, with the results or grades obtained for each. Current Cambridge students should upload a copy of their unofficial transcript from their Student Self-Service.

If you have previously completed degree-level study, please provide a transcript or degree certificate for each degree-level programme you have studied, showing the date the degree was awarded and the final class or grade obtained.

The transcript should be uploaded via your Self-Service, using the 'Academic – pre-decision' category. Please note that we may also ask you to send the originals via post if we make you an offer of admission and supplying these may be a condition of your offer.

If your documents are not in English, you must also upload a full translation of each document, prepared by a registered translator.

Professional Qualifications

Although these are not a requirement for the course, evidence of professional qualifications will support your application so please upload any documentary evidence if possible.

Letter of Support from your Employer

This is not a requirement for this course but if your employer has written a letter of support, please upload it.

Writing Sample

If a writing sample is required to support your application, this will be requested by the courses administrators.